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# Quality Assurance Audits Preparing for Success



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What is your current  
Position?

- A. Data Management
- B. Clinical Research Nurse
- C. Regulatory Affairs
- D. Quality Assurance
- E. Administration
- F. Other



What is your work setting?

- A. NCORP
- B. NCORP Component
- C. Member Institution
- D. Lead Academic Program
- E. Affiliate institution



# Purpose of the audit program

Verify study data that could affect the interpretation of primary study endpoints by checking compliance to protocol and regulatory requirements and accuracy of submitted data

Assessment of trial related activities and documents for adherence to Good Clinical Practice (GCP)

Provide educational support for data quality and data management practices



# Scheduling of Audits

New LAPS, Members, NCORPs – within 18 months of first patient registration

New affiliates, components – at next parent institution audit

Institutions audited at least once every three years but remain at risk for more frequent audits

FDA registration studies – more frequent monitoring

# FDA Registration Study Site Visits



- LungMAP – initial audit at three months after first registration to a sub-study (with registration intent), then every six months
- S1418, S1806, S1914 – initial audit at six to nine months after first registration, additional site visits dependent on accrual
- S2302 (Pragmatica) – will be audited on same schedule as treatment audits (every 3 years)



# On-Site Versus Off-Site Audits

## On-site

- LAPS / Main Member / NCORP
- Component / affiliate with large accrual
- FDA registration study site visits for sites requesting onsite audits

## Off-site

- Most NCORP components and Main Member affiliates audited off site with parent institution
- Most FDA registration study site audits can be audited off site (remote)

# Notification Process

- Scheduled three to four months prior to the audit.
- Formal notification/case list by email four to six weeks prior to the audit.
- Includes detailed instructions on how to prepare for the audit and Site Questionnaire for audit planning.

## Site Questionnaire for SWOG Audit

In preparation for the upcoming visit to your site, please complete and return the questionnaire to the SWOG auditor.

### **Contact Person:**

**Name & Title:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text.

**PI (name and email) for the registration studies (LUNGMAP, S1418, S1806, S1914):** Click or tap here to enter text.

**PI (name and email) of Main Member/NCORP:** Click or tap here to enter text.

**Audit Hours:** 8:00 am – 5:00 pm

If unable to accommodate these hours, please list alternative hours: Click or tap here to enter text.

**Physical Address for Location of Audit:**

Click or tap here to enter text.

**FedEx Delivery Address (for receiving packages) if different from physical address:**

Click or tap here to enter text.

**Does the audit room have a Wi-Fi connection available for the SWOG audit team?**

Click or tap here to enter text.

### **Regulatory Review**

1. (IF APPLICABLE) Are all affiliate/component sites covered by a single IRB? Click or tap here to enter text.  
**If not, please provide a list outlining all sites and their reviewing IRB.** Click or tap here to enter text.
2. Does your local IRB require submission of all external safety reports and internal SAEs or do you have a policy that outlines alternate procedures? Click or tap here to enter text.  
**If alternate procedures are followed, please submit a copy of your policy.**
3. Are the regulatory records electronic, paper, or a combination? Click or tap here to enter text.
4. Do you have a Site Authority Log for studies not covered by a CTSU DTL? Click or tap here to enter text.

### **Pharmacy Review**

5. Is the investigational drug storage area within walking distance of the audit? Click or tap here to enter text.
6. Does your pharmacy use an electronic system or paper DARFs? Click or tap here to enter text.
7. Does your pharmacy have a written procedure in place to ensure a) the investigator ordering the dispensing of NCI supplied-agents is currently registered with the Pharmaceutical Management Branch (PMB) or b) that the order/prescription is co-signed by a registered investigator? Click or tap here to enter text.
8. Are APPs authorized to prescribe study agents? If allowed, does your pharmacy have a written procedure in place that describes your institutional policy on credentialing and GCP requirements for APPs? Click or tap here to enter text.

### **Patient Case Review**

9. Does your site use an EMR system, paper charts, or a combination? Click or tap here to enter text.

*If the records are maintained electronically, there must be a computer for each auditor and a CRA/Nurse available to navigate the system for the audit team, if requested.*





# The Audit Team



QA auditor



One or more Nurse or CRA auditors



NCI-CTMB observer occasionally in attendance



## Site Representatives



CRA's

Research Nurses

Principal Investigator or designate

Regulatory Representative

Pharmacy staff



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# Audit Process



# Audit Process

Regulatory review (IRB, consent form content and Delegation of Task Log/Site Authority Log)

Investigational drug accountability (drug accountability, pharmacy visit)

Patient case review



# Regulatory Review

- IRB: Regulatory documents for all protocols on the case list
- Informed consent content: minimum of four protocols' consents reviewed
- Delegation of Task Log (DTL) and Site Authority Log
- Trial Master File (TMF): FDA registration studies



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# IRB Review – Local IRB

- Approvals: initial and continuing reviews, protocol updates
- Reportable external Safety Reports and internal SAEs
- All versions of IRB-approved consent forms or a comprehensive list
- SOPs for alternative procedures (e.g., submission of unanticipated events only)



# IRB Review – CIRB

## CIRB Approval of the Study-Specific Worksheet

Signatory Institution: **Eastern Maine Medical Center**

Re: CIRB Approval of the Annual Signatory Institution Worksheet About Local Context

Signatory Institution: Trinity Health Michigan

Documentation that CIRB is the IRB of record (Study Specific Worksheet approval)

Approved boilerplate language for ICFs

Date of local implementation of protocol updates and consent versions

Submission of unanticipated events (e.g., reportable local SAEs)

**NO COPIES OF CIRB APPROVAL DOCUMENTS REQUIRED**

NCI CIRB Consent tracking sheet							
Study Number	NCI CIRB Approval Date	NCI CIRB Posting Date	NCI CIRB Version Date	Date sent to Reviewer	Reviewer Initials	Date Approved by Reviewer	Initials and Date Uploaded to CREATE
S1800D	02/18/22		v12/17/22 & RevBPH	HB 2/21/22	JD	2/21/2022	HB 2/21/22
	08/10/22	09/02/22	Rev 1 - v06/15/2022	HB 9/6/22	JD	9/6/2022	HB 9/7/22



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# Consent Form Content

- Compared to model consent
- Contains all elements required by federal regulations
- Updated by protocol modifications
- Specimen banking/optional studies questions same as model
- CIRB sites: identical to approved boilerplate merged with model



# Delegation of Task Log

- [Site Authority Log](#) (delegation of authority, signatures, handwriting samples) for key research personnel to cover all NCI sponsored studies
- Delegation of Task Log ([CTSU website](#))
  - LungMAP sub-studies
  - All registration studies (S1418, S1806, S1914)
  - All new studies that use investigational agents (since August 2020 for Ph III studies/since October 2020 for Ph I/II studies)

### DTL Summary

<b>Site DTL Status:</b> Approved
<b>Site DTL Status Reason:</b> N/A
<b>Template Revision:</b> 06-Nov-2020 11:50 AM
<b>Template Status:</b> Activated
<b>Protocol Number:</b> <a href="#">S2001</a>
<b>Protocol Status:</b> Active
<b>Protocol Title:</b> Randomized Phase II Clinical Trial of Olaparib + Pembrolizumab vs. Olaparib Alone as Maintenance Therapy in Metastatic Pancreatic Cancer Patients with Germline BRCA1 or BRCA2 Mutations
<b>Site:</b> WI009
<b>Site Name:</b> Marshfield Medical Center - Minocqua
<b>Site Registration Status:</b> <a href="#">i</a> Approved
<b>Last Updated By:</b> <a href="#">i</a> System
<b>Last Updated Date:</b> 29-Mar-2023
<b>Last Signed By:</b> <a href="#">i</a> YASARD
<b>Last Signed Date:</b> 28-Sep-2022

[DTL Master Task List](#)

# Trial Master File



Protocol



Regulatory documents



CLIA Certificates and list of normal lab values/range



List of local SOPs



Site training documents (GCP, protocol specific, etc.)



Placeholder for centrally filed documents (e.g., CVs, 1572s)



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# Investigational Drug Accountability

- Review of Drug Accountability Record Forms: [NCI DARF](#) or [NCI Oral DARE](#) required for all studies using investigational agents
  - Control and satellite records
  - Complete and timely entries
  - Good documentation practices
  - Patient returns documented on Oral DARE

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# Investigational Drug Accountability



- Shipping receipts, transfer and return forms
  - Unused or expired drug returned or destroyed within 90 days of end of use
  - No substitution of commercial drug for investigational agent

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# Investigational Drug Accountability



- Cross reference DARFs against patient records to verify dose and dates of dispensing
- SOP for authorized prescriptions (ordering investigator must have active CTEP account)
- On-site audits: Tour of pharmacy
  - Assess security and storage conditions
  - Verify physical inventory
- Off-site audits: Tour of pharmacy conducted via Teams, FaceTime, WebEx, etc.



# DARF Examples – Good DARF

National Institutes of Health National Cancer Institute	Division of Cancer Treatment and Diagnosis Cancer Therapy Evaluation Program	PAGE NO. CONTROL RECORD <input checked="" type="checkbox"/> SATELLITE RECORD <input type="checkbox"/>
<b>Investigational Agent Accountability Record</b>		
Name of Institution: Fabulous Cancer Center	NCI Protocol No.: S9999	
Agent Name: Drug Z	Dose Form and Strength: 100 mg/vial	
Protocol Title: Phase II Lung	Dispensing Area: IDS Pharmacy	
Investigator Name: Dr Jane Smith	CTEP Investigator ID: 123456	

Line No.	Date	Patient's Initials	Patient's ID No.	Dose	Quantity Dispensed or Received	Balance Forward	Manufacturer and Lot No.	Recorder's Initials
						Balance		
1.	5/18/23	RECEIVED FROM NCI			+30	30	ABC 98765	JNS
2.	5/19/23	SENT TO XYZ			-10	20	ABC 98765	JNS
3.	5/22/23	RG	223344	175mg	-2	18	ABC 98765	JNS
4.	5/30/23	RG	223344	175mg	-2	16	ABC 98765	JNS
5.	6/5/23	RG	223344	170mg	-2	14	ABC 98765	JNS
6.	6/12/23	RG	223344	170mg	-2	12	ABC 98765	JNS
7.	6/15/23	RECEIVED FROM NCI			+30	42	DEF 11317	JNS
8.	6/16/23	SENT TO XYZ			-10	32	ABC 98765	JNS
9.	6/19/23	RG	223344	170mg	-2	30	ABC 98765	JNS



# DARF Examples – “So-So” DARF

Form Approved OMB No. 0925-0240 Expires 4/30/2004

National Institutes of Health  
National Cancer Institute

Division of Cancer Treatment and Diagnosis  
Cancer Therapy Evaluation Program

PAGE NO. \_\_\_\_\_  
CONTROL RECORD   
SATELLITE RECORD

Investigational Agent Accountability Record

Name of Institution: \_\_\_\_\_ NCI Protocol No.: SWOG Protocol 50342

Agent Name: Erbiximab (cetuximab) Dose Form and Strength: 100mg

Protocol Title: Trial of Chemotherapy + Cetuximab in Chemoprevention by Cetuximab for p16 & del 17p131 Dispensing Area: WS

Investigator Name: \_\_\_\_\_ NCI Investigator No.: \_\_\_\_\_

Line No.	Date	Patient's Initials	Patient's ID No.	Dose	Quantity Dispensed or Received	Balance Forward		Manufacturer and Lot No.	Recorder's Initials
						0	Balance		
1.	5/4/05	JRE	192567	100mg	+30	30	04C00235B	7/2007	JRE
2.	5/4/05	JRE	192567	100mg	-30	0	04C00235B		JRE
3.	5/19/05	BEE	193004	100mg	+48	48	04C00230		BEE
4.	5/19/05	BEE	193004	100mg	+8	40	04C00230		BEE
5.	5/25/05	BEE	193004	488mg	-5	35	04C00230	dva 7/07	BEE
6.	6/1/05	BEE	193004	488mg	-5	30	04C00230	dva 7/07	BEE
7.	4/7/05	JRE	192567	100mg	+30	60	05C00069A		JRE
8.	4/8/05	JRE	192567	100mg	-30	30	05C00069A		JRE
9.	4/8/05	BEE	193004	488mg	-5	25	04C00230		BEE
10.	6/15/05	BEE	193004	488mg	-5	20	04C00230		BEE
11.	6/22/05	BEE	193004	488mg	-5	15	04C00230		BEE
12.	6/29/05	BEE	193004	488mg	-5	10	04C00230		BEE
13.	8/7/05	BEE	193004	100mg	+24	34	05C00051B		BEE
14.	8/10/05	BEE	193004	100mg	-24	10	05C00051B		BEE
15.	9/2/05	Received from [unclear]			+25	35	05C00051B		
16.	11/2/05	SR	194218	5 vials	20	15	05C00051B		SR
17.	11/16/05	SR	194218	5 vials	10	5	05C00051B		SR
18.	12/5/05	SR	194218	5 vials	-10	0	05C00051B		SR
19.	12/1/05	Received		100mg	+24	24	05C00075B		
20.	12/16/05	SR	194218	100mg	-14	14	05C00075B		SR
21.	12/29/05	SR	194218	100mg	-14	0	05C00075B		SR
22.	1/18/06	Received		100mg	+24	24	05C00075B		
23.	1/19/06	SR	194218	100mg	-24	0	05C00075B		SR

OMB NO. 0925-0240 National Institutes of Health  
EXPIRES: 9/30/07 National Cancer Institute

PAGE NO. \_\_\_\_\_  
CONTROL RECORD   
SATELLITE RECORD

Investigational Drug Accountability Record

Name of Institution: \_\_\_\_\_ Protocol No. (NCI) 50342

Drug Name, Dose Form and Strength: Erbiximab, 100 mg, 2mg/ml

Protocol Title: Phase II selection Design trial of Osimertinib + Cetuximab vs chemo followed by Erbiximab in advanced NSCLC Dispensing Area: \_\_\_\_\_

Investigator: \_\_\_\_\_

Line No.	Date	Patient's Initials	Patient's I.D. Number	Dose	Quantity Dispensed or Received	Balance Forward		Manufacturer and Lot No.	Recorder's Initials
						Balance	Balance		
1.	1/4/05	S.R.	194218		1500mg Received = 15 vials		15 vials	BRISTOL MYERS SQUIBB 04C00230	SR
2.	1/8/05	SR	194218	760mg	8 vials		7 vials	05C00051B	SR
3.	1/15/05	SR	194218	475mg	5 vials		2 vials	05C00051B 04C00230	SR
4.	1/16/05	SR	194218	100mg	10 vials		12 vials	05C00051B 04C00230	SR
5.	1/22/05	SR	194218	475mg	5 vials		7 vials	05C00051B 04C00230	SR
6.	12/05/05	S-R	194218	100mg	10 vials		12 total	05C00051B 04C00230	SR
7.	12/15/05	SR	194218	475mg	5 vials		2 total	05C00051B 04C00230	SR
8.	12/16/05	S-R	194218	475mg	5 vials		7 total	05C00051B 04C00230	SR
9.	12/20/05	S-R	194218	100mg	5		7 total	05C00075B	SR
10.	2/27/05	S-R	194218	100mg	5		2 total	05C00075B	SR
11.	12/29/05	S-R	194218	100mg	14		16 total	05C00075B	SR
12.	1/3/06	S.R.	194218	475mg	5 vials		11	05C00075B	SR
13.	1/10/06	S.R.	194218	475mg	5 vials		6	05C00075B	SR
14.	1/17/06	SR	194218	475mg	5 vials		1	05C00075B	SR
15.	1/19/06	SR	194218	100mg	24 vials		25	05C00087A	SR
16.	3/17/06	SR (Study completed)					25 vials discarded per protocol		SR



# DARF Examples – Incomplete DARF

National Institutes of Health  
National Cancer Institute

Division of Cancer Treatment and Diagnosis  
Cancer Therapy Evaluation Program

PAGE NO. CONTROL RECORD  SATELLITE RECORD

Investigational Agent Accountability Record

Name of Institution: [Redacted]

Agent Name: AVASTIN

Protocol Title: C-08

Investigator Name: Raul Mena

NCI Protocol No.: C-08

Dose Form and Strength:

Dispensing Area:

NCI Investigator No.:

Line No.	Date	Patient's Initials	Patient's ID No.	Dose	Quantity Dispensed or Received	Balance Forward	Manufacturer and Lot No.	Recorder's Initials
						Balance		
	6/11/05	NJ			1		M47949	WJ
	6/14/05	MS			1		M47949	4/SP
	6/15/05	MJ			1		M47949	DR
	6/24/05	JM			1		M47949	SL
	6/29/05	JH			+2	0	M47949	SL
	7/11/05	JM		370mg	+2	0	M47949	SL
	7/12/05	JM					M47949	SL
	7/26/05	JM		370mg	1	3	M47949	SL
	8/10/05	JM		370mg	2	5	M47949	SL
	8/10/05	JM		370mg	4	9	M47949	DR
	8/22/05	JM			2	11	M47949	DR
	8/22/05	JM		370mg	-1	10	M47949	DR
	9/6/05	JM		370mg	-1	9	M47949	DR
	9/21/05	JM		370mg	-1	8	M47949	DR
	9/21/05	JM		370mg	2	10	M47949	DR
	9/21/05	JM		370mg	-1	9	M47949	DR
	10-05-05	JM		370mg	-1	8	M47949	DR
	10-17-05	JM		370mg	-1	7	M47949	DR
	01/19/05	JM		370mg	1	8	M47949	DR
	11/2/05	JM		370mg	1	9	M47949	DR
	11/15/05	J.M		370mg	1	10	M47949	DR

National Institutes of Health  
National Cancer Institute

Division of Cancer Treatment and Diagnosis  
Cancer Therapy Evaluation Program

PAGE NO. CONTROL RECORD  SATELLITE RECORD

Investigational Agent Accountability Record

Name of Institution: [Redacted]

Agent Name: BEVACIZUMAB (rhMAB VEGF)

Protocol Title: A Randomized Phase II Trial of Paclitaxel Plus Bevacizumab as 1st Line Therapy for Locally Recurrent or Dissective Bladder Cancer

Investigator Name: [Redacted]

NCI Protocol No.: SWOG E2100

Dose Form and Strength: 100mg

Dispensing Area:

NCI Investigator No.:

Line No.	Date	Patient's Initials	Patient's ID No.	Dose	Quantity Dispensed or Received	Balance Forward	Manufacturer and Lot No.	Recorder's Initials
						Balance		
1	11-8-04	EC		320mg	520mg		M06440	SS
2	11-12-04	CV		660mg	660mg		M06440	SS
3	11-16-04	TS		890mg	890mg		M06440	SS
4	11-22-04	EC		520mg	520mg		M06440	SS
5	11-24-04	CV		660mg	660mg		M06440	SS
6	12-01-04	EC	from NCI	1100mg	1100mg		M08150	SS
7	12-06-04	EC		520mg	520mg		M06440	SS
8	12-09-04	CV		660mg	660mg		M06440	SS
9	12-20-04	EC		520mg	520mg		M06440	SS
10	12-23-04	CV		660mg	660mg		M06440	SS
11	1-03-05	EC		520mg	520mg		M06440	SS
12	1-03-05	EC		520mg	520mg		M08150	SS
13	1-07-05	CV		660mg	660mg		M08150	SS
14	1-15-05	EC		520mg	520mg		M08150	SS
15	1-21-05	CV		660mg	660mg		M08150	SS
16	1-31-05	EC		520mg	520mg		M08150	SS
17	2-01-05	CV		660mg	660mg		M08150	SS
18	2-14-05	EC		520mg	520mg		M08150	SS
19	2-18-05	CV		660mg	660mg		M08150	SS
20	2-28-05	EC		520mg	520mg		M08150	SS
21	3-4-05	CV		660mg	660mg		M08150	SS
22	3-14-05	EC		520mg	520mg		M08150	SS
23	3-18-05	CV		660mg	660mg		M08150	SS
24	3-28-05	EC		520mg	520mg		M08150	SS



# Patient Case Review

## SWOG QUALITY ASSURANCE AUDIT UC IRVINE HEALTH/CHAO FAMILY COMPREHENSIVE CANCER CENTER ORANGE, CA JANUARY 25-27, 2022

### UC IRVINE HEALTH/CHAO FAMILY COMPR CANCER CENTER Orange, CA

NCI Code: CA088

Case #	Study #	Disease Site	Patient #	Registered	Treatment
1.	A011502	BREAST	9133067	18NOV20	Aspirin/Placebo
2.	A041501	LEUKEMIA	9131686	29AUG20 29SEP20	Remission Induction Remission Consolidation +/- Inotuzumab
3.	EA6174	MELANOMA	16108	11FEB21	Observation
4.	S1602	BLADDER	708396	28APR20	Prime +Tokyo-172 BCG
5.	S1801	MELANOMA	285300	09APR21 08JUN21	Neoadjuvant Pembrolizumab Surgery
6.	S1803	MYELOMA	286666	19JUL21 18AUG21	Screening Lenalidomide
7.	S1820	PEOLC	281746	24JUL20 07AUG20	Run-In Diet Modification Coaching
8.	S1823	PREVENTION	287279	03SEP21	Observation

### UC IRVINE HEALTH CANCER CENTER-NEWPORT Costa Mesa, CA

NCI Code: CA814

9.	S0820	PREVENTION	283539	11DEC20	Eflornithine/Sulindac +/-Placebo
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### UC IRVINE HEALTH/CHAO FAMILY COMPR CANCER CENTER

NCI Code: CA088

#### UNANNOUNCED CASE (consent form and eligibility review only)

Case #	Study #	Disease Site	Patient #	Registered	Treatment Arm
10.	EA6174	MELANOMA	16055	01MAY20	Observation

### PRESBYTERIAN INTERCOMMUNITY HOSPITAL Whittier, CA

NCI Code: CA030

1.	EA8143	RENAL	38194	22FEB19	Nephrectomy-> Observation
2.	EAY131 EAY131-Z1K	ERLYTX	17026	14APR20 21APR20	Screening Ipatasertib
3.	S1826	LYMPHOMA	279015	14OCT19	Nivolumab + AVD

### SAINT JUDE MEDICAL CENTER Fullerton, CA

NCI Code: CA084

1.	A151216	LUNG	9123932	11APR19	Specimen submission
1a.	EA5142	LUNG	25771	10MAY19	Observation
2.	EAY131 EAY131-T	ERLYTX ERLYTX	17045 17045	10JUN20 15JUN20	Screening GDC-0449 (Vismodegib)

## List of SWOG and CTSU accrual credited to SWOG over last three years

- 10% SWOG treatment and 10% SWOG non-treatment
- 10% non-SWOG treatment and 10% non-SWOG non-treatment
- Minimum of one case for each non-SWOG FDA registration study
- Minimum of three cases
- One unannounced case for on-site audits



# Patient Case Review: Categories

Informed consent

Eligibility

Treatment  
administration

Disease / endpoint  
assessment

Toxicity assessment

General data quality  
– to include  
specimen submission  
and QOLs



# Case Review: Categories

Chart preparation prior to audit

Shadow chart is acceptable

Recommended chart organization: Consent and screening/eligibility, then chronological by cycle / reporting period - H&P, labs, disease assessments, etc.

Color coded flagging of sections/cycles (for paper/shadow charts)

Specimen submission documents flagged (print out of specimen tracking documents)

If auditor will review records in EMR, EMR Source Documentation Locator Form must be completed prior to the audit

## PATIENT CASE REVIEW

The following should be performed **prior** to the audit:

- Medical records and research charts must be obtained and all major study parameters tagged in the source documents to facilitate the review of eligibility, treatment administration, toxicity evaluations, disease assessment and supplemental documents (i.e., consent forms, questionnaire, specimen submission, etc.)

### Examples of Color-Coding for Patient Charts

White	Operative and Pathology Reports: label tab with Op or Path and date
Purple	H&P, Weight, Performance Status: label tab with Pre-study or Cycle # and date
Orange	Treatment Records: label tab with Cycle # and date
Yellow	Toxicity Evaluations: label tab with date range
Red	Lab Tests: label tab with Pre-study or Cycle # and date
Green	Tumor Measurements/Disease Assessment: label tab with Pre-study or Cycle # and date
Blue	Specimen submission: label with pre-study or Cycle #

- If auditors will review data in the electronic medical record (EMRs), a computer must be made available for each auditor and access obtained prior to the audit. **See Policy on Review of EMRs.**
- A review of all patient records being audited to verify that the following documents are available:
  - **Eligibility Criteria**
    - Documentation to support all eligibility criteria including operative and pathology reports, radiology reports, lab reports, medical history, doctor's notes, etc.
  - **Treatment**
    - Drug orders, prescriptions, chemo flowsheets, progress notes, intake calendars or other documentation of treatment administration;
    - Documentation to support and provide an explanation of modifications or delays in study treatment.
  - **Disease Outcome/Response Determination**
    - Documentation to support disease assessment/response evaluations as outlined in the protocol (physician notes, radiology reports, tumor measurement grids, lab reports, etc.).
  - **Toxicity Assessment**
    - Documentation to support assessment of toxicities (i.e., signed AE logs with grade and attribution).
    - Supporting laboratory reports;
    - Copies of CTEP-AERs forms for reportable SAEs.
  - **Data Quality**
    - All records including the subject's primary care chart and copies of medical records from outside sources that are considered relevant to the subject's study participation must be accessible for review during an audit. If records are missing, all attempts to secure the records must be documented;
    - Supporting research documents (i.e., questionnaires, specimen submission);
    - Original records are preferred but shadow charts are acceptable if unable to obtain original records;
  - **Consent Forms**
    - Signed consent forms;
    - If applicable, documentation to verify patient was reconsented or notified of new information as instructed by the sponsor and/or local IRB.



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# Informed Consent

- Most current version signed prior to registration
- Contains all required signatures
- Informed of new findings in a timely manner
- Specimen banking/optional studies offered and intent reported correctly in OPEN at time of registration
- HIPAA authorization signed

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# Eligibility



- Verify diagnosis by review of pathology or other diagnostic reports
- Review medical history for exclusion criteria
- Verify pre-study assessments meet protocol requirements and performed within specified time limits
- Eligibility affirmation signed prior to registration/randomization
- NO EXCEPTIONS GRANTED per [Section 5.0](#)



---

# Treatment Administration

- BSA / dose calculations verified
- Verification of both drug orders and drug administration
- Appropriate dose modifications
- Patient diaries or other supporting documentation of compliance to oral medications
- Documentation to support delays or deviations in treatment



---

# Endpoint Assessment

- Disease/endpoint assessments performed per protocol
- Review of radiology reports, pathology reports, lab reports, records of physical examinations, etc.
- Same method of measuring the disease at baseline and at each assessment
- Tumor measurements documented
- Off treatment follow-up conducted per protocol



# Adverse Event Assessment

- Required baseline and follow-up studies performed
- Grade and attribution of AEs documented, signed off by investigator/qualified practitioner
- Documentation of immune-related status, if applicable
- Adverse events reported appropriately.
- Serious Adverse Events (SAEs) reported in a timely manner

# General Data Quality

ALCOA + C to achieve data quality:  
If it is not documented, it did not happen



**A: Attributable**



Adequate source documentation



Data accurately reported on the data collection forms



Timely submission of data

**L: Legible**

**C: Contemporaneous**

**O: Original**

**A: Accurate**



Specimens/images/questionnaires submitted per protocol



Good documentation practices

**C: Complete**

References:

ICH GCP E6R2 4.9.0 and ICH GCP E6R2 4.9.1

---

# Exit Interview



Meet with PI and staff



Summarize findings



Clear up any questions



Preliminary Report indicating any major deficiencies submitted within one working day to the NCI



---

# Audit Ratings

- Acceptable
  - See you in three years
  
- Acceptable, Follow-up Needed
  - A written response including a corrective and preventive action plan must be submitted.



---

# Audit Ratings

## Unacceptable

- A written response including a corrective and preventive action plan must be submitted.
- Repeat audit within 6 - 12 months.
- If repeat offender: Site Improvement Plan required / possible suspension of registration privileges.

# Final Report and Follow-up Response/CAPA



Final Report sent to site and submitted to NCI within 70 days of audit

For FDA Registration Studies, Final Report must be submitted within 45 days of audit

- Site must submit Follow-up Response/CAPA for any component with Acceptable-needs follow up or Unacceptable finding
- Once Follow-up Response/CAPA reviewed and approved, site will be placed back into normal audit rotation



---

# A Walk Through an Audit

Common things that found during the Patient Case Review



# Informed Consent

Unclear specimen choice, with no documented explanation.

### Samples for unknown future studies:

I agree that my samples and related health information may be kept in a biobank for use in future health research.

YES NO

### Contact for Future Research

I agree that my study doctor, or someone on the study team, may contact me or my doctor to see if I wish to participate in other research in the future.

YES NO

No initials or date next to change, no explanation.

### My signature agreeing to take part in the study

I have read this consent form or had it read to me. I have discussed it with the study doctor and my questions have been answered. I will be given a signed and dated copy of this form. I agree to take part in the treatment study. I also agree to take part in any additional studies where I circled "yes".

[Redacted Signature]

Participant's Signature or Legally Authorized representative

<sup>27</sup>  
1/25/22

Date of signature

Witness's Signature

Date of signature

I conducted an informed consent discussion with the patient concerning this protocol on 1/25/22

(date)

[Redacted Signature]

Physician Conducting Informed Consent Discussion

2/1/22

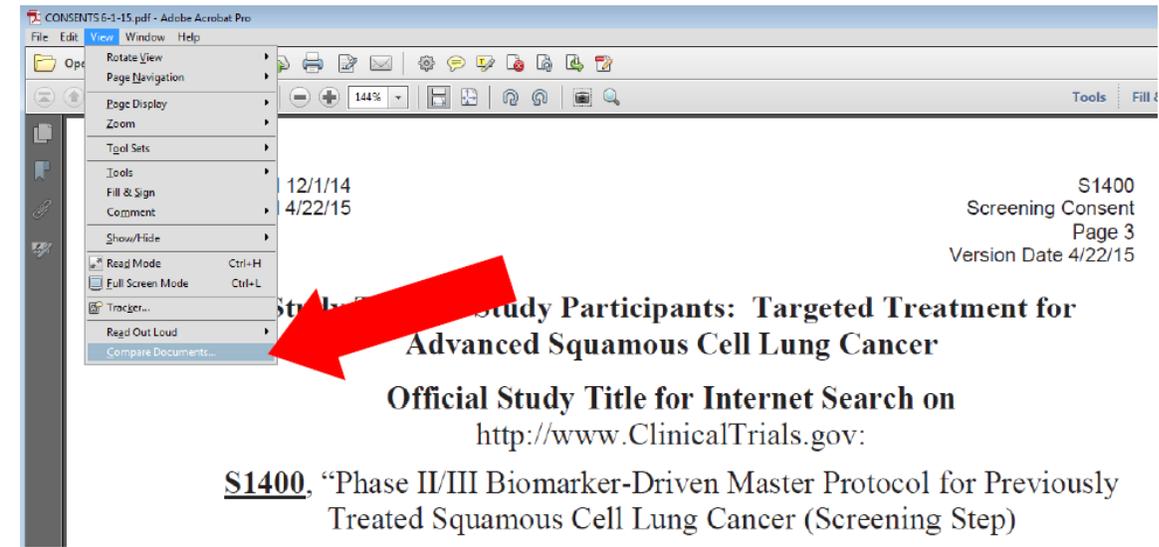
Date of signature

No explanation of different dates.



# Informed Consent

- The wrong version signed, when taken home to review.
- Physician or institutional HIPAA signed in place of the Research HIPAA.
- Unapproved wording in consent.





# Consent Comparison

Compare Documents

**Compare (older document)**

Document: CONSENTS 6-1-15.pdf - Adobe Acrobat Pro Choose...

First page: 1 Last page: 99

**To (newer document)**

Document: <Click Choose> Choose...

First page: Last page:

**Document Description**

Reports, spreadsheets, magazine layouts  Presentation decks, drawings or illustrations  Scanned documents

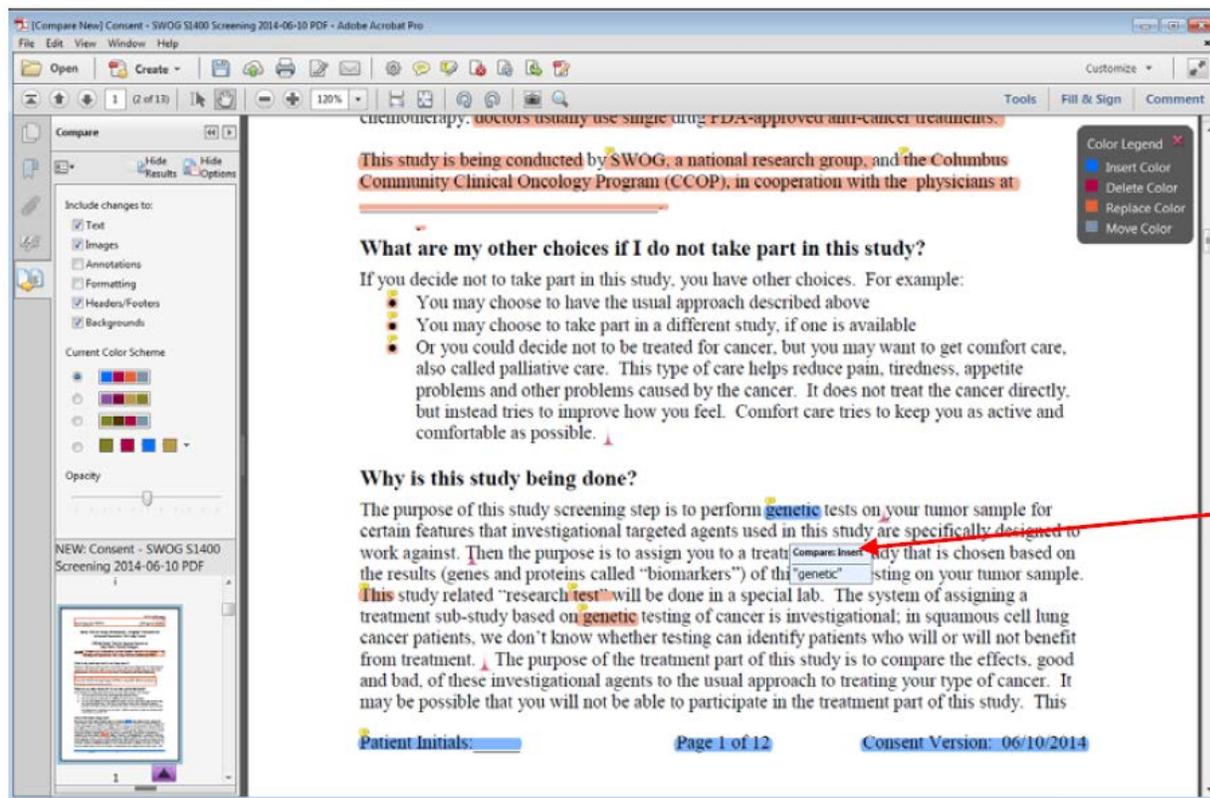
Compare text only

Help OK Cancel

Model Consent

Site Consent

# Consent Comparison



Orange highlight wording was changed.

Pink triangle means something was deleted.

Blue highlight means something was added that is not in the model consent.



# Eligibility

- Performance Status (closest to registration date).

Participants' most recent **Zubrod** performance status must be 0-1 ([Section 10.4](#)) and be documented within 28 days prior to sub-study randomization.

- Lack of attribution for residual adverse events.

Patients must have resolution of adverse event(s) of the most recent prior chemotherapy to Grade 1 or less, except alopecia and  $\leq$  Grade 2 neuropathy which are allowed.

Anemia	Grade 2
Dyspnea	Grade 1
Fatigue	Grade 1
HTN	Grade 2
Diarrhea	Grade 1

- Lack of documentation related to prior malignancy

No other prior invasive malignancy is allowed except for the following: adequately treated basal (or squamous cell) skin cancer, in situ breast or cervical cancer. Stage I or II invasive cancer treated with a curative intent without evidence of disease recurrence for at least five years.

**Medical History:**

Arthritis  
GERD  
CAD  
Prostate Cancer  
Hip replacement



# Eligibility

- Timing of tests outside the required window.

Participants must have history and physical exam must be obtained within 28 days prior to sub-study randomization.

<https://www.timeanddate.com/date/duration.htm>

## Days Calculator: Days Between Two Dates

How many days, months, and years are there between two dates?

Count Days   Add Days   Workdays   Add Workdays   Weekday   Week No

### Start Date

Month: Day: Year: Date:

1 / 8 / 2023

Today

### End Date

Month: Day: Year: Date:

2 / 8 / 2023

Today

Include end date in calculation (1 day is added)

Add time fields  
Add time zone conversion

Count only workdays

Calculate Duration

From and including: **Sunday, January 8, 2023**  
To, but **not** including **Wednesday, February 8, 2023**

**Result: 31 days**

It is 31 days from the start date to the end date, but not including the end date.

Or 1 month excluding the end date.

### Alternative time units

31 days can be converted to one of these units:

- 2,678,400 seconds
- 44,640 minutes
- 744 hours
- 31 days
- 4 weeks and 3 days

# Eligibility



- No physical or height documented in the H&P note.

**Date of Service** 9/1/21

**Interval History**

Met with patient to consider participation in S1803. We discussed the study and side effects; patient is agreeable to participation.

**Subjective:**

Patient complains of some fatigue. Diarrhea resolved. Denies fever, shortness of breath, nausea, vomiting or weight loss.

**Objective:**

B/P: 132/82, Pulse 78, Temp 97.8, Resp. 18 Weight 91.6 kg

**Assessment/Plan:**

Patient agreeable to participation in S1803. Required tests ordered. Plan to register next week and start treatment on 2/12/23. Return visit per research.

<b>Height</b>	170 cm (xxx)
<b>Weight</b>	91.6 kg (xxx.x)
<b>Date of history and physical exam</b>	01 Sep 2021



# Eligibility

- Childbearing potential:
  - Considered to be of reproductive potential if has had menses at any time in the preceding 12 consecutive months.
  - Don't assume a participant is post-menopausal based on age or tubal ligation.
  - Missing a negative pregnancy test.
  - Missing documentation that the patient, whether female or male, agrees to contraception use as specified in the protocol.

<b>Menopausal status (select one):</b>	Post (prior bilateral oophorectomy OR > 12 mo since LMP with no prior hysterectomy)	
--	---	---



# Eligibility

- Common missing documentation:
  - TNM staging.
  - Last date/dose of systemic treatment with corticosteroids.

Participants with spinal cord compression or brain metastases must not have residual neurological dysfunction, unless no further recovery is expected, and the participant has been stable on weaning doses of corticosteroids ( $\leq 10$  mg daily prednisone or equivalent) prior to sub-study randomization.

- Start and stop dates of prior therapies.

<b>Adjuvant Chemotherapy</b>	<input checked="" type="checkbox"/>
Date started:	29 Mar 2019
Date completed:	12 Sep 2019

- Whether or not the patient had a live vaccine.



# Treatment

- Patient compliance with oral medication not documented.

Date of last treatment		09 Mar 2021							
Were there any dose modifications or additions/omissions to protocol treatment? <sup>?</sup>									No
Agent name	Dose planned at cycle start	Units	Dose delivered at cycle end	Units	Total dose given	Units	Modifications	Dose modification reason	Number of days delayed (if applicable)
Lenalidomide	10	mg	10	mg	280	mg	No dose modification		
Daratumumab	1800	mg	1800	mg	7200	mg	No dose modification		

**Date of Service** 3/10/21

### Interval History

Patient tolerating treatment without difficulty. No appreciable side effects, other than mild fatigue.

### Assessment/Plan:

Multiple myeloma diagnosed 12/2/20, initial treatment with RVD, followed by transplant. Current treatment with Lenalidomide 10 mg/day, with Daratumumab per S1803. No concerning side effects, continue with treatment.

- When there is no diary required, there still needs to be documentation of any missed pills during the cycle.



# Treatment

- Dose modification not per protocol.

## Daratumumab/rHuPH20-Related Toxicity Management

If any of the following criteria are met, the daratumumab/rHuPH20 infusion must be held to allow for recovery from toxicity. The criteria for a dose delay are as follows:

- $\geq$  Grade 3 neutropenia and/or platelet count  $< 10,000/\text{mm}^3$

$\geq$ Grade 3 neutropenia	Lenalidomide	Hold therapy (interrupt). Follow CBC on day 8, 15, 22.
----------------------------	--------------	--

Immune-related AEs	Toxicity grade or conditions (CTCAEv4.0)	Action taken to MK-3475 (pembrolizumab)
Pneumonitis	Grade 2	Withhold
	Grade 3 or 4, or recurrent grade 2	Permanently discontinue
Diarrhea / colitis	Grade 2 or 3	Withhold
	Grade 4	Permanently discontinue
AST / ALT elevation or increased	Grade 2	Withhold



# Treatment:



No documentation of required observation time.

**Note that patients must remain for observation for at least 6 hours after the first dose of daratumumab (Cycle 1 Day 1).**



Missing vital signs or not all vital signs documented.

Vital signs (pulse rate, respiratory rate, blood pressure & temperature) are required to be measured within 60 minutes prior to the infusion, during the infusion and within 30 minutes after the infusion.



# Response Assessment

- Baseline Lesions – RECIST SECITON 10 of the protocol.
- Mis-categorizing Measurable vs Non-measurable disease.

## Measurable Disease

- Lesions you can follow
- Baseline timepoint
- Tumor lesion measured in longest diameter
  - **EXCEPT** for lymph nodes: use short axis
- Minimum size of measurable non-nodal lesions
  - CT scan 5 mm slice:  $\geq 10$  mm
  - CT scan > 5 mm slice: 2x slice thickness
  - Calibers (clinical exam):  $\geq 10$  mm
  - Chest x-ray:  $\geq 20$  mm
  - Lymph node  $\geq 15$  mm

## Non-measurable Disease

- All other lesions that do not meet the criteria to be measurable and:
  - Bone lesions
  - Leptomeningeal disease
  - Ascites
  - Pleural/pericardial effusion
  - Inflammatory breast disease
  - Cystic lesions



# Response Assessment

- Not obtaining all required scans.

For studies that use disease progression as an endpoint, all potential sites of metastases should be evaluated at each time point rather than following only sites of disease identified at baseline. It is acceptable to image only the areas of the body most likely to be involved with metastatic disease for the tumor type (chest, abdomen, pelvis, and/or bone scan are typical), with the addition of any areas with suspected involvement based upon clinical symptoms. For study-specific imaging requirements, see the Study Calendar in [Section 9.0](#).



# Response Assessment

- Frequency incorrect

CT or MRI (the same method used at pre-study to meet the eligibility criteria must be repeated every 6 weeks (+/- 7 days) for the first year, regardless of treatment delays, then every 12 weeks until disease progression. 6 weeks starts from sub-study registration.

	Pre-Study	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5	Cycle 6	Cycle 7
	≤28 d	4/19/22	5/10/22	5/31/22	6/21/22	7/12/22	8/2/22	8/23/22
<b>PHYSICAL</b>								
History & Physical Exam	X	X	X	X	X	X	X	X
Weight & Performance Status	X	X	X	X	X	X	X	X
Participant Diary <sup>D</sup>		X	X	X	X	X	X	X
Toxicity Notation		X	X	X	X	X	X	X
Smoking Status Assessment	X							
<b>LABORATORY</b>		<14 D don't need to repeat			Up to 48 hrs prior to Day 1			
CBC /Diff	X	X	X	X	X	X	X	X
Chemistry Panel (nonfasting) <sup>K</sup>	X	X	X	X	X	X	X	X
Preg test <sup>F</sup>		X <sup>13</sup>						
<b>X-RAYS AND SCANS</b>		plus or minus 7 days						
CT or MRI for Disease Assessment <sup>G</sup>	X <sup>1</sup>			X		X		X
Brain CT/MRI <sup>H</sup>	X <sup>2</sup>				X			

# Response Assessment

- Treating past progression
- PD: One or more of the following must occur:
  - 20%  $\uparrow$  in the sum of appropriate diameters of target measurable lesions over smallest sum observed using the same techniques as baseline, as well as an absolute  $\uparrow$  of at least 0.5 cm.
  - Unequivocal progression of non-measurable disease
  - Appearance of any new lesion.

Protocol No	Patient ID/Initials	Investigator								
			Date of Assessment/Scan							
			Assessment Time Point	Baseline						
			Planned/Unplanned							
<b>TARGET LESIONS</b>										
Lesion Number	Lesion Description	Method of Assessment <sup>1</sup>	Diameter <sup>2</sup> (cm)							
1										
2										
3										
4										
5										
Sum of Diameters			0	0	0	0	0	0	0	0
Smallest sum so far										
% change from Baseline				#DIV/0!						
% Change from the Smallest Sum of Diameters (Nadir)				#DIV/0!						
<b>EVALUATION of TARGET LESIONS<sup>3</sup></b>										
<b>NON-TARGET LESIONS</b>										
Lesion Number	Lesion Description	Method of Assessment <sup>1</sup>	Status	Status <sup>4</sup>						
1			Baseline							
2			Baseline							
3			Baseline							
<b>New</b>										
<b>New</b>										
Evaluation of Non-Target Lesions <sup>5</sup>										
New lesions? (Yes or No)										
OVERALL RESPONSE ASSESSMENT <sup>6</sup>										
Worksheet Completed by (Initials/Date)										
Investigator Determining Overall Response Assessment (Initials/Date)										



# Response Assessment

- Lymphoma & Deauville scoring

#	Other Sites of Disease	Extent	Method of Assessment	Assessment Date	PET Status	SUV max
1	Lymph Node Mediastinal & Hilar	present <sup>▲</sup>	PET/CT	10 Jan 2020	Positive	(xx.xx) <sup>▲</sup>
2	Lung Single Site: LUL	present <sup>▲</sup>	PET/CT	10 Jan 2020	Positive	(xx.xx) <sup>▲</sup>

SUV max of mediastinal blood pool

(xx.xx)

SUV max of liver

(xx.xx)

Are there other FDG avid lesions that are felt to be more likely to represent something other than lymphoma?

No

If yes, describe

Overall Deauville Score<sup>?</sup>

5

PET 5-Point Scale / Deauville score:

- 1, no FDG uptake above background;
- 2, FDG uptake  $\leq$  mediastinum;
- 3, FDG uptake  $>$  mediastinum but  $\leq$  liver;
- 4, FDG uptake moderately  $>$  liver;
- 5, FDG uptake markedly higher than liver and/or new lesions;
- X, new areas of uptake unlikely to be related to lymphoma.



# Adverse Events

- Documentation of baseline events.
  - Not enough information to determine grade at BL.
  - Events occurring up to the time of the first treatment are considered baseline.

**Screening Visit: (5/1/23)**

**Review of Symptoms:**  
Patient considering participation in S1802. Complaints of dysuria, shortness of breath & fatigue. Urinalysis shows RBCs. Denies fever, numbness, pain, nausea, vomiting, constipation, or diarrhea. Good appetite.

<u>5/1/23</u>	
WBC	4.0
Hgb	14.0
Platelets	213
ANC	2.0
Creatinine	1.3
T. Bilirubin	0.9
AST	17
ALT	20
Alk Phos	81

**Cycle 1 Day 1: (5/13/23)**  
Patient here to begin treatment on S1802. Complaints of dysuria & fatigue. No more shortness of breath, **pain** noticed in lower back. Denies fever, numbness, nausea, vomiting, constipation, or diarrhea. Good appetite.

<u>5/13/23</u>	
WBC	4.0
Hgb	<b>11.0</b>
Platelets	213
ANC	2.0
Creatinine	<b>1.9</b>
T. Bilirubin	0.9
AST	17
ALT	<b>47</b>
Alk Phos	81



# Adverse Events

Non-clinically significant laboratory are required to be reported.

Sodium	137	0
Potassium	3.5	0
Glucose	111	1
Calcium LLN 8.7	7.9	0
Albumin	3.0	1
T Bilirubin	1.3	1

- Glucose increase not reported because it was not fasting.

CTCAE Term	Grade 1	Grade 2
Hyperglycemia	Abnormal glucose above baseline with no medical intervention	Change in daily management from baseline for a diabetic; oral antiglycemic agent initiated; workup for diabetes

- Corrected calcium is within normal limits.

Hypocalcemia	Corrected serum calcium of <LLN - 8.0 mg/dL; <LLN - 2.0 mmol/L; Ionized calcium <LLN - 1.0 mmol/L	Corrected serum calcium of <8.0 - 7.0 mg/dL; <2.0 - 1.75 mmol/L; Ionized calcium <1.0 - 0.9 mmol/L; symptomatic
--------------	---	---

<https://globalrph.com/medcalcs/corrected-calcium-calculator-correction-for-serum-albumin-conc/>



# Adverse Events

## Events reported incorrectly

Date	2022	BL	4/18	4/28	5/10	5/20	5/31		
Tx Cycle/Day		4/1	C1/1		C2/1		C3/1		
Hematologic	WBC (x1000)	8.8	8.5	4.0	1.5	3.0	2.9		
	Hgb (gms)	14.0	10.0	9.5	10.1	11.0	13.0		
	Platelets (X1000)	186	166	165	151	150	120		
	Lymphocytes	1.0	1.2	1.1	0.8	0.8	0.3		
	ANC	4.9	4.0	3.5	1.4	4.0	3.5		
	Glucose	104	112	89	90	114	89		
	Albumin	3.6	3.5	3.4	3.1	3.5	3.6		
	Creatinine	0.81	0.75	0.71	0.8	0.8	1.4		
	T. Bilirubin	0.3	0.5	0.5	0.8	0.6	1.0		
	AST	10	13	20	30	44	45		
	ALT	12	10	20	28	35	20		
	Alk Phos	69	70	74	70	74	130		
Other	Wt kg	104	100	102	104	100	101		
	Fatigue	1	1	1	2	2	1		
	Diarrhea	0	0	1	0	0	2		
	Dyspnea	1	1	1	1	1	1		
	Anorexia	0	0	0	1	1	1		

Events occurring on Day 1 of a cycle, PRIOR to treatment being given, are recorded in the previous cycle.

When a baseline event resolves, then recurs, it then gets reported.

Verbatim term	*Adverse event term (CTCAE v5.0)	*Adverse event grade description (first 120 characters)	AE start date	End date
---------------	----------------------------------	---	---------------	----------

Report all grades if start and end dates are required



# Adverse Events

- Failure to document immune relationships or attributions.

AE	Grade	Attribution	Start	Stop	Ongoing	Action taken
Hypotension	1	1	10/28/21	11/18/21	<input type="checkbox"/>	Dose not changed/ no treatment for
					<input type="checkbox"/>	

Verbatim term	CTC adverse event term	CTCAE (4.0) grade	CTC adverse event attribution code	Adverse event status code	Serious?	Onset date	Resolution date	Action taken	Outcome of AE	Hospitalization (at least 24 hours)	Is the AE immune-related?	Is the AE radiation-related?	Treatment received for this AE?
hypotension	Hypotension	1	Unrelated	New	No	28 Oct 2021	18 Nov 2021	Dose Not Changed	Recovered/Resolved	<input type="checkbox"/>	No	No	No



# Adverse Events

Patient Name: \_\_\_\_\_ Study # \_\_\_\_\_ Cycle: \_\_\_\_\_

AE	Grade	Attribution	Start	Stop	Ongoing	Immune Related	Is this considered a serious AE needing expedited reporting	Action taken
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Attribution: 1 definitely related; 2 unlikely related; 3 possibly related; 4 probably related; 5 unrelated

Investigators Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Page: \_\_\_\_\_ of \_\_\_\_\_



# Data Quality

Specimens

Questionnaires

Data entry errors

Discrepancies

Delinquent Data



# Specimens & Questionnaires

Section 15 (Section 12 also for specimens).

Done at the wrong time.

Optional Specimens not drawn, when patient consented for.

Specimens drawn and submitted, when patient refused.

Specimen missed because kit not available.

EDTA and Streck cfDNA tubes: With participant's consent, collect approximately 30 mL of blood in EDTA tubes and 10 mL of blood in a Streck cfDNA tube at the following time points.

- Pre-treatment (after sub-study randomization, but prior to treatment initiation on sub-study).
- Cycles 2, 3, and 5 (at the same time as lab collection, prior to the start of cycle treatment) - Participants that go off protocol treatment are not required to continue to submit these specimens.
- First progression - First progression blood should be collected by the time of the next visit after documenting progression and prior to starting any non-protocol therapy.

If the patient consents, specimens must be submitted as follows

#### **Samples for unknown future studies:**

I agree that my samples and related health information may be kept in a biobank for use in future health research.

YES

NO

#### **Contact for Future Research**

I agree that my study doctor, or someone on the study team, may contact me or my doctor to see if I wish to participate in other research in the future.

YES

NO

# Data Entry Errors



Date of initial diagnosis

## Surgical Pathology Report

Request Physician: [REDACTED] Patient: [REDACTED]  
Date collected: 10/3/16 Accession#: SS-16-02576  
Date Received: 10/3/16 Report Date: 10/7/16

### DIAGNOSIS

**\*\*CONSULTATION CASE\*\***

Outside slides and blocks labeled S16-1681, collection date 08/19/2016.

Skin, left perianal lesion, biopsy:

- MALIGNANT MELANOMA, MEASURING APPROXIMATELY 6.50MM IN DEPTH, ULCERATED. See Discussion and template below.

Date of initial diagnosis of NSCLC (any stage)

8/19/16



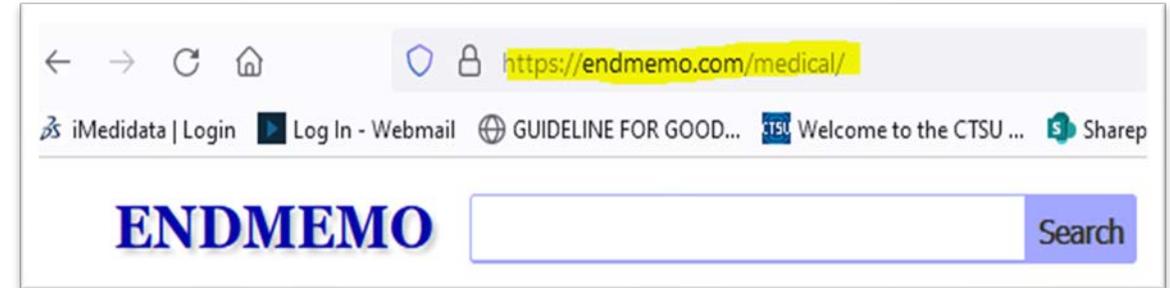


# Data Entry Errors



## Laboratory conversions

FREE KAPPA LIGHT CHAIN	3.3 - 19.4 mg/L	7.5
FREE LAMBDA LIGHT CHAIN	5.7 - 26.3 mg/L	5.5
FREE K/L RATIO	0.26 - 1.65	1.36



Kappa free light chain	0.75 mg/dL (xxxxx.xx)			
Lambda free light chain	0.55 mg/dL (xxxxx.xx)			
Kappa/lambda ratio (derived)	1.36 (xxxxx.xx)			



# Data Entry Errors



## Weight

	1/26/21	2/1/21	2/23/21
Height	168 cm		168 cm
Weight	85.1	81.1	84.0
BSA <sub>M</sub>	1.99	1.95	1.98

Subject: 200702  
Page: Treatment - Cycle 01

**Instructions:** Please complete this form after every cycle (1 cycle = 28 days). If any were not administered during this reporting period, please enter "0" for the dose value.

**Has the patient progressed or relapsed (per the definition in Section 10.0 of the protocol)?** No   

**TREATMENT FOR THIS CYCLE**

**Weight** 85.1 kg (xxx.x)   

**Reporting period start date?** 26 Jan 2021   

**Reporting period end date?** 23 Feb 2021   

# Data Discrepancies



Adverse Events unclear



Treatment Unclear

April 6, 2023

### Interval History:

Patient here for evaluation prior to Cycle 5. He has been tolerating treatment without many side effects. **Continues to complain of right hip pain** with some difficulty in walking, but can still play golf. **Denies any nausea, vomiting, diarrhea, shortness of breath, fatigue or pain.**

Pain Score: **8**

Event	Gr	ATT	Start	End	Action
Fatigue	1	3	3/15/23	ongoing	None
Dyspnea	2	3	3/15/23	ongoing	None
Pain	2	1	2/1/23	4/6/23	None

Investigator Signature:  Date: 4/6/23

April 6, 2023

### Medications at end of visit:

Omeprazole 20 mg  
Zocor 20 mg  
Immodium  
Lenalidomide 15 mg.

### Assessment Plan:

Myeloma, continue with treatment on S1803, Daratumumab & Lenalidomide 5 mg.



# Delinquent Data



Delinquent data > than 3 months after the due date for baseline & on treatment forms & > than 6 months after the due date for follow-up data.



Section 14.4 for data



Source Doc/RAVE®

## 14.4 Data Submission Overview and Timepoints

### a. WITHIN 15 DAYS OF S1800A RANDOMIZATION, SUBMIT:

S1800A Onstudy Form

S1800A Eligibility Criteria Form

Smoking Status Assessment Form

Baseline Tumor Assessment Form (RECIST 1.1)

Radiology reports from **all scans** performed to assess disease at baseline (NOTE: Upload reports via the Source Documentation: Baseline form in Rave®)

For patients screened under legacy S1400: PD-L1 testing (Dako 22C3 PharmDX assay) report.

(NOTE: Upload report via the **Source Documentation: Baseline form in Rave®**)

Submit to IROC via TRIAD for Central Radiology Review: Images from scans performed to assess disease at baseline as specified in [Section 15.5](#).

### b. IF PATIENT CONSENTS, SUBMIT SPECIMENS:

Specimens as specified in [Section 15.0](#) of S1800A.



# Questions?

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