

Accessing SWOG Legacy Studies

Navigate to <https://www.swog.org>, and login using your CTEP or ID.me credentials.

- When presented with the Member Resources landing page, click on the **CRA Workbench**.

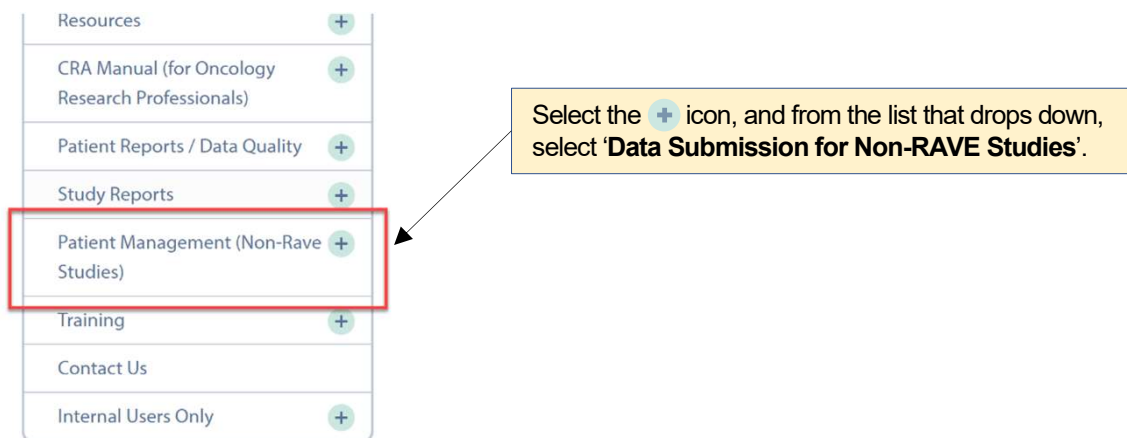
Member Resources

Your place to get tools and information for SWOG Cancer Research Network trials.

Tools



Within the CRA Workbench, look for the **'Patient Management (Non-RAVE Studies)'** link located in the sidebar menu on the left-hand side of the screen.



You will then be brought to the data submission screen:

The screenshot shows the 'Data Submission' screen of the SWOG CRA Workbench. The 'Look up 1-4 specific patients' section is highlighted with a red box. A callout box points to the 'Look up' button, with the text: 'You can enter in the SWOG ID of your patients here, view patients at your site for the given Pre-Rave study (e.g., S1007), as well as use the additional options to help filter your enrolled patients.'

SWOG CANCER RESEARCH NETWORK

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CRA Workbench Home

Lookup

Look up 1-4 specific patients

SWOG Patient Number(s):

Look up a list of patients by one or more of the following:

Study Number:

CTEP Investigator ID:

To lookup a CTEP Investigator ID, go to www.ctsu.org, click the RUMS tab, then the CTEP ID Search tab.

CTEP Institution ID (e.g. WA001):

☐ Show only alive patients

☐ Show only patients with unresolved expectations

☐ Show only patients with outstanding queries

Lookup **Reset**

Note: Submissions that return many records can take several minutes to process.

What's New!

Pre-Rave Data Submission

This section of the Workbench is to access and enter data for SWOG trials activated prior to August, 2012 that are still collecting follow-up. Using the menu on the left, you can look up individual SWOG participant numbers, all participants your site has enrolled to a given study, or by CTEP investigator and institution number. There are also filters to screen for participants that are alive, have unresolved expectations or outstanding queries. If you are unsure whether a study is Pre-Rave, refer to the Data Submission section of the protocol.

Rave Data Submission

The first Rave studies activated on 8/15/2012. Click the [Rave Data Submission](#) link on the CRA Workbench welcome page to access Rave. Once your IRB approves a Rave study, you will receive an email invitation to access Rave. Log on using your CTEP IAM username and password (same as you use for OPEN). Before accessing your first study, you are required to complete 3 eLearning training modules offered in Rave which should take about 2 hours of your time. For more information, visit the [Training](#) link on the CRA Workbench welcome page. Questions about accessing and using Rave should be directed to the CTSU Help Desk at 1-888-823-5923 or ctsucontact@westat.com. They are open from 9:30am - 8:30pm Eastern Time.

Accessing SWOG Legacy Studies (...cont)

After selection, you will see the Registration Step selection screen for your patient(s).

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[CRA Workbench Home](#)
[LookUp Again](#)

Click on the desired patient number at left

SWOG Study Number	SWOG Patient Number	Reg Step
S1007	000001	1
S1007	000001	2

After you've entered your **SWOG Patient Number(s)**, click the patient(s) hyperlink to enter/view data for the appropriate study and registration step.

This is an example of the landing screen when your patient has been pulled up.

- The **blue tabs** will allow you to navigate through the contents of the patient's chart.

SWOG Patient No: SWOG Study No.: S1007 Reg Step: 2 Patient Initials (L,F M):

Patient Info Forms Expectations Queries

You have outstanding queries requiring your response! Please click on the 'Queries' tab above.

Registration Date: 4/17/2014

Registering Institution: Registering Investigator:

Following Institution: Following Investigator:

Status: Alive Last Contact Date: 10/26/2023

Refresh this page to see updates reflected.

Submitting a Follow Up Form (using S1007 as an example):

- Please note that previously submitted forms cannot be amended, **new** forms must be submitted containing the amended data.

SWOG Patient No: SWOG Study No.: S1007 Reg Step: 2 Patient Initials (L,F M):

Patient Info Forms Expectations Queries

Baseline On Treatment **Follow-up** QOL COVID-19

Follow-up Forms

Click to complete or amend

Date Submitted Click to view confirmation

[Off Treatment Notice](#)

☒ [S1007 Follow Up Form](#)

[Date of Evaluation = 12/7/2022](#) [12/18/2023](#)

[Date of Evaluation = 11/13/2023](#) [11/13/2023](#)

[Date of Evaluation = 06/16/2021](#) [12/14/2021](#)

[Notice of Death](#)

Follow Up Form (Do not use these links to submit new data. These should only be used to fix errant data on previously submitted forms.)

S1007 Supplementary Follow Up Form (Do not use these links to submit new data. These should only be used to fix errant data on previously submitted forms.)

To submit a new Follow Up Form, click the text that states 'S1007 Follow Up Form'.

These links have been **disabled**. To submit Follow Up Data for a current or amended data for a previous timepoint, please submit a **new form**.

Accessing SWOG Legacy Studies (...cont)

Pre-Rave Query Management

- In the example below, the steps to address this query is to first submit a **new** Off Treatment Notice to update the Off Treatment Date, and once submitted, click the **Resolved** button to mark the query as 'resolved' and flag it for DC review.

SWOG Patient No: SWOG Study No.: S1007 Reg Step: 2 Patient Initials (L,F M):

Patient Info Forms Expectations **Queries**

The following queries require your response as soon as possible. If the query is for an online amendable form please make those changes online. If the query is for data that is not available to amend online, please submit the requested data by fax **without a cover sheet** to the SWOG Data Operations Center at 800-892-4007. PLEASE NOTE: Even if you don't have corrections for every page of a form that prints out, please send ALL pages of the form and include patient initials and SWOG patient number on every page.

The query will display on both the queries tab and query report until you have responded to the request and clicked the 'Resolved' button below.

Any questions should be directed to the Data Coordinator for this study at 206-652-2267. If the Note Type says 'CRA' or 'ELIG, these are for informational purposes only and do not necessarily require a response. Please click the 'Acknowledged' button.

Please Note: Replies written on a printout of this page are not valid.

S1007 Data Coordinator: Larry G. Kaye

Note Date	Author	Note Type
2/22/2024	KM	REQ

Note

Please amend the Off Treatment Date on the Off Treatment Notice. The Off Treatment Date should be listed as 5 years from their randomization date of 4/17/2014. See Sec. 7.5 b.

Follow-up Forms	Date Submitted
Click to complete or amend	Click to view confirmation
Off Treatment Notice	9/18/2023
S1007 Follow Up Form	
Date of Evaluation = 12/7/2022	12/18/2023
Date of Evaluation = 11/13/2023	11/13/2023
Date of Evaluation = 06/16/2021	12/14/2021
Notice of Death	

Resolved

If you have additional questions:

- Contact the SWOG SDMC using the respective disease committee e-mails below or reach us by phone at (206) 652-2267.

BreastQuestion@crab.org

CancerControlQuestion@crab.org

GIquestion@crab.org

GUquestion@crab.org

GYNquestion@crab.org

LeukemiaQuestion@crab.org

LungQuestion@crab.org

LungMAPquestion@crab.org

LymphomaQuestion@crab.org

MelanomaQuestion@crab.org

MyelomaQuestion@crab.org

RareTumors@crab.org